



PURCHASE ORDER

CITY GOVERNMENT OF PASIG

Agency Name

Supplier : E-COPY CORPORATION
 Address : G/F 65 Sen. Gil Puyat Avenue, Palanan . Makati City.

P.O. No. : 23-03-0078
 Date : 07 MAR 2023
 Mode of Procurement: DIRECT CONTRACTING

Gentlemen:
 Please furnish this office the following articles subject to the terms and conditions contained herein:

Place of Delivery : Central Supply Office Delivery Term : 15 Calendar Days
 Date of Delivery : _____ Payment Term : within 45 days upon completion of delivery

ITEM NO.	UNIT	QTY	DESCRIPTION	UNIT COST	AMOUNT
1	PCS	5	Toner (Black) for SHARP BP-20C25Y	5,103.00	25,515.00
2	PCS	5	Toner (Cyan) for SHARP BP-20C25Y	7,105.00	35,525.00
3	PCS	5	Toner (Magenta) for SHARP BP-20C25Y	7,105.00	35,525.00
4	PCS	5	Toner (Yellow) for SHARP BP-20C25Y ***** Nothing Follows *****	7,105.00	35,525.00

For the use of the Office of the City Mayor for the use of City Mayor's Office

Control No. **4277** GRAND TOTAL : **Php 132,090.00**

Total Amount in Words One Hundred Thirty-two Thousand Ninety Pesos Only.

In case of the failure to make the full delivery within the time specified above, a penalty of one tenth (1/10) of one (1) percent for every day of delay shall be imposed as provided for by the, 2016 IRR of RA 9184.

Very truly yours,

Conforme :

JAYSON ASAYTONO
 (Signature over printed name of Supplier)
03/23/2023
 Date

VICTOR MA. REGIS N. SOTTO
 (Authorized Official)
 City Mayor

Requisitioning Office/Dept. : ERNIE AL O. EDRALIN (Authorized Official)	Funds Available : JUVY A. CUENCOR Chief Accountant	Amount <u>₱ 132,090.-</u> OBR No. : <u>100-2023-01-</u> <u>0041-101</u>
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